

**From:** [Cole, Julie](#)  
**To:** [Angel Lozano](#)  
**Subject:** RE: Guidance requested  
**Date:** Friday, January 21, 2022 4:11:00 PM  
**Attachments:** [image001.png](#)

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Angel,

Technically, the student does not have to be absent at all. If the student/parent has refused to test during a particular testing window, the district should keep local documentation (a letter from the parent is ideal). The test should be marked "S" for score. The district is not required to put the student in front of the test or a make-up test. The local documentation of the test refusal should be sufficient. But you may want to check with the monitoring division.



**Julie Cole**

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**From:** Angel Lozano <[angel.lozano@esc4.net](mailto:angel.lozano@esc4.net)>  
**Sent:** Thursday, January 20, 2022 1:17 PM  
**To:** Cole, Julie <[Julie.Cole@tea.texas.gov](mailto:Julie.Cole@tea.texas.gov)>  
**Subject:** Guidance requested

[EXTERNAL EMAIL]

Hi Julie,

I have a question from a district that I wanted to run a response by you before sending or ask for your guidance.

**District:** In the past, when a parent has provided a letter that their child will not be participating in STAAR and they are absent on the scheduled day of testing, but return the next day, we do not include them in makeup testing.

There is a concern that the parents would keep the student out for the entire window. If this was questioned or part of a data validation monitoring, would the district be okay by showing that the student was absent on testing day and they did not pull the student for make-up testing due to the parent letter? Or must they also offer make up to the student regardless of the parent letter if they are offering make up to other students?

Thanks,  
Angel L.